

**MINUTES OF THE MEETING OF THE THREE RIVERS ADVISORY
COMMITTEE
HELD ON 8th July 2024**

Members:

Kevin Drane (KD)	Chairman	Peter Fricker (PF)	Systems Administrator
Matt Fawcett (MF)	Club Captain & Competition	Pat Phillips (PP)	Secretary
Ian Brookes (IB)	Handicap Secretary	Toby Morgan(TM)	General Manager
John Hatfield (JH)	Chairman	Nigel Sim (NS)	Treasurer
Peter White (PW)	Club Vice Captain	Jenny Cook (JC)	Lady Captain
Gary Peachey (GP)	Management	Rob Wells (RW)	Past Captain
Ruth Collins (RC)	Rules & liaison	Paul Tracey (PT)	Head Greenkeeper

Item	Reports and Discussion	Action Owner & Target Date
1. Attendees	Apologies for Absence, Gary Peachy, Paul Tracey Ian Bullock	
2. Previous meeting	Minutes proposed by John Hatfield, seconded by Nigel Sim Therefore accepted as Approved	PF to publish on members website. MF to place in folder.
3. Matters Arising	Committee mission statement: KD asked MF if he could issue his comments so the mission statement can be closed out by the next meeting as this has been on the minutes for several months. MF agreed that he would issue his wording before the next meeting for KD to review	MF to issue information for KD to review
	Penalty scores: IBu was unable to attend the meeting but KD feels this is now for Ian Brookes and Ian Bullock to deal with outside the committee meetings.	Closed
	Clubhouse Décor: KD raised the issue of the Lionel Platt area now the club had been decorated; TM showed the area that had been allowed for this which was acceptable. KD advised that Gary Romang has Lionels Ryder Cup Pennant which he would be willing to put on display. MF stated he would ask James Webber if he would be receiving informative memorabilia from the family. NS has a photo that he will issue to MF	MF to speak with James Webber NS to issue photo
	Members Guide/Constitution: KD advised that he had circulated the draft document to all members ahead of the meeting and asked that feedback be given ahead of the next meeting.	All members to provide feedback before next meeting.

	<p>Newsletter:</p> <p>KD stated that the newsletter had been issued and received well by the members at the end of June. PP advised the next newsletter would be issued the end of August</p>	<p>PP to issue email and dates to all those involved to allow time to format and issue</p>
<p>4. Captains Report & Competition Secretary Report</p>	<p>Captain & Competition Secretary report:</p> <p>Sorry for the lateness of my report, as many of you will be aware it's been a tough month for me.</p> <p>I would like to start by congratulating our teams on all their efforts this and especially the captains as I know it has been hard at times to field teams and credit them all on the hard work and time they put in. Club competitions have been relatively well supported and I am aware that there is a discussion tonight on competitions going forward. With this in mind I would like to propose we put a survey out to the members on what they want from competitions and then look at how we structure them to suit.</p> <p>I will be publishing the draw for the summer knockouts today and posters are up for captains' day and captains Charity Day.</p> <p>With regards to club championships, I would like to propose that we use some of the 100-club money to provide some form of subsidized catering on that day and invite all members both playing and supporting to join us for the day.</p> <p>I would also like to thank Peter Fricker for all his hard work ensuring competitions have continued to run on my absence and my Vice Captain Peter White for all his support and work while I have been unwell, you have both been a great help and I thank you all from the bottom of my heart.</p> <p>Finally, I'd like to thank Pat Phillips on another great newsletter, a lot of hard work goes into producing this and I thank him for his time in producing another great publication.</p>	

<p>5. Lady Captains Report</p>	<p>Lady Captains Report:</p> <p>It barely seems a few weeks ago I was writing up my last report, how time flies.</p> <p>Two notable events over the last month, Tudor Park away weekend and the Club Championships.</p> <p>22 ladies went on the away weekend to Tudor Park on Sunday and Monday 9/10 June. For me this break was a mixture of emotions, one being frustration that Tudor Park did not deliver on the customer service front and failed to live up to expectations. However, the course was in fantastic condition and it's always great to spend time away with such a lovely bunch of ladies, not forgetting we helped Caroline Turner celebrate her special 70th Birthday. A spell in hospital ruled Elaine out and I know from her messages that she was so looking forward to it, however, she is now back amongst us, and we all wish her well, roll on next year.</p> <p>As I write this, I feel that summer has arrived for one week and has disappeared again! With soring temperatures the day of the Ladies Club Championship, six ladies braved the heat over 36 holes and a well-deserved win by Jo Stentiford - some excellent scores and very tightly contested.</p> <p>Dates for everyone's diary for July and August; Thursday 18 July - Ladies Awayday at Top Meadow, being organized by Kathy; Monday 22 July - Lady Captain's day, the theme being the Paris Olympics so please dig out your red, white & blue colours; Friday 23 August - re scheduled Captains' Charity event in aid of Help for Heroes, I would ask for as much support as possible; and, Bank Holiday Monday 26 August is the Mixed Millenium.</p> <p>Three Rivers has been chosen to host the final of the Essex Ladies Bronze Shield on 15 August, the ladies' section is providing the half-way house refreshments and I'm very appreciative that Kathy and Ruth will have control of the reins that day.</p> <p>The Notley's Golf Club - a reciprocal friendly match is being scheduled over the next few months.</p> <p>I would like to thank Jane and Julie for keeping the Monday competitions rolling so efficiently, it hasn't been an easy task. No sooner has the Harris Bowl matches finished for this year I have just received the forms for 2025, which have been duly completed along with entry forms and guidelines for Ida Bunting 2025.</p>	
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6. Treasure's Report	<p>Treasure's Report:</p> <p>For the period to 7th July 2024, we are currently showing an excess of income over expenditure of £812.46. In addition to this, we also currently hold 12 team shirts in stock which has a maximum potential return of additional income of £250.00. On the expenditure side, we do have to pay the balance of the Captains Honorarium, which is £1,482.95 and will have to get the trophies engraved at a cost.</p> <p>We are on a par with last year for weekend medals but badly lagging behind on the mid-week medals. We have received to date £845 with the July and August Weekend Medal to come, which should put us ahead of last year. However, we will be well down on last year overall with the poorly attended Mid-Week Medals and I anticipate our overall shortfall will be in the region of £400.00. I have a number of solutions to this which I will raise at the meeting as it will need Advisory Committee approval.</p> <p>The new 100 Club started yesterday with the July draw and to date we have 62 paid up members. Further advertising of the 100 Club will continue going forward.</p> <p>Please find attached a Copy of the P&L account and Balance sheet for the period to 7th July.</p>	
7. Handicap Secretary Report	<p>Handicap Secretary Report:</p> <p>There was nothing to report, IB stated that he was arranging a meeting with Ibu to go over items including the Penalty Score recording.</p>	

8.Rules	<p>Rules & Liaison Report:</p> <p>The drop zones for the fence on the 13th don't seem to be kept marked at the moment, Gary Romang kindly went out and marked it for our last Harris Bowl match. Perhaps this could be mentioned to Paul. With all the rain we've had recently I realise that it may get washed away more frequently at the moment.</p> <p>I'm led to believe that management have complained about players walking with trolleys across the gravel off the back of the 18th and a rope was put through the while OOB posts. These posts define an OOB and this rope would then negate the OOB so it has have been removed and posts with black tops have been put on the gravel to indicate that the gravel is the OOB. I am led to believe that a link fence will be put between the green posts in the middle of the gravel, these may interfere with someone taking a shot at the edge of the grass , time will tell.</p> <p>DELEGATE REPORT</p> <p>As delegate, I send emails from County out to the committee, but I don't have any acknowledgement that they have been seen or read. I don't want emails from everyone, but perhaps, the Chairman or Captain could let me know that they have been received.</p> <p>Brian and I attended the recent County Ball in celebration of the Essex Golf Union being 100 years old. The President of England Golf was there and presented the Union with a commemorative plaque. It was a very successful and enjoyable evening.</p>	
9.Green Keepers Report	<p>Green Keeper's Report:</p> <p>TM advised that information had been issued in the June Newsletter. TM further stated that the greenkeepers had been working extremely hard to bring the course up to the condition it's in .Drop zone had been introduced and marked by the 13th fence.</p> <p>7th tee would be rotivated after the pro am with turf to be laid and opened for use for Club Championship</p>	
7. Sponsorship	<p>Sponsorship:</p> <p>NS stated to date we had funds of £700, its still not agreed what we are doing with these funds. NS suggested these funds should be used to support the teams representing the club. KD stated that the main committee and members are unaware what these funds are used for, and it needs to be published so that members are aware. KD asked for a proposal. It was also discussed how we raise further sponsorship and PW was tasked with looking at this and issuing ideas to the committee as well as trying to get some additional sponsors</p>	<p>NS to formulate proposals for use of Sponsorship funds/PW to try to raise sponsors</p>

8. Any Other Business	<p>Any Other Business:</p> <p>JC raised Disciplinary procedures, and advised a document had been drawn up by the Ladies Section and sent to KD. He had reviewed, and incorporated their suggestions into a generic process and the ladies' section are happy with this document. KD stated that there should be consistency across the club for all sections regarding unfair treatment. KD to issue this draft document for the committee to vote on at the next meeting.</p> <p>IB Raised that Ibu had changed the wording on penalty score.</p> <p>It was raised about the advertising and promotion of competitions. TM stated that if all the information was sent to him, he would arrange to have this printed and displayed around the club. MF agreed to issue all information for this to happen. TM asked if the information could be complete with all prices, food, prizes and tee times on these documents.</p> <p>TM stated that the club was looking to carry out an independent survey of all members from a outsourced company. He asked if the committee would pay for this at a cost of approx. £500. It was suggested that this could be paid for by the 100 club funds. NS said this needs to be discussed and true figures need to be given</p> <p>JH raised the issue of systems admin succession and if there was a plan in place and if there was any backup in place for PF.</p> <p>MF has full access , PF stated Dave Mee has access, JH asked if this is documented, at present not, JH asked for a list of contacts be put by the signing in screen if there are any failures.</p> <p>NS Asked for authority to issue a cheque for £3k for the captain's charity. This was agreed by vote.</p>	<p>KD to issue draft for committee to review</p> <p>MF/TM to arrange so that competitions are displayed well in advance</p> <p>TM to issue true costs</p> <p>PF to put list of contacts on display</p>
Date of next meeting: -	5 th August 2024	

Signed.....

Chairman